

**STONESTHROW HOMEOWNERS ASSOCIATION
CLUBHOUSE RENTAL APPLICATION/AGREEMENT**

NAME: _____ EVENT NAME: _____

ADDRESS: _____

PHONE #: _____ EMAIL ADDRESS: _____

Wishes to rent the clubhouse on _____ from _____ a/p m- thu _____ a/p m.

One check in the amount of \$50.00 to cover the rental fee and one check in the amount of \$200.00 for the security deposit must be submitted with this application in order to secure your date. Make checks payable to Stonestrow HOA c/o. Blue Atlantic Management, 5129 Oleander Dr, Ste 101, Wilmington NC 28403. Once the inspection is completed the applicable security deposit will be destroyed unless resident provides written instructions for alternate return option. The clubhouse is inspected prior to all rentals and deemed clean/ready. Please notify Thomas Bisstte 910-612-5970 immediately if there is a problem with the clubhouse.

IT IS THE RESPONSIBILITY OF THE RENTAL RESIDENT TO LEAVE THE CLUBHOUSE CLEAN.

Before leaving the clubhouse, be sure to:

1. Sweep/Mop all hard surface floors.
2. Wipe chairs, refrigerator and microwave as necessary.
3. Clean the restrooms; leave them in a neat & sanitary condition.
4. Empty all trash (check under furniture).
5. Return all furnishings/blinds to initial placement.
6. Wash off all countertops and tables.
7. Fold-up any chairs/tables taken out for the event and return to storage. .
8. Turn off the lights and the lights/fans in the bathrooms.
9. **Return thermostat to seasonal position (55 Heat; 85 A/C).**
10. Remove event tape/decorations/signage from clubhouse and entry.
11. Lock all doors including the inside door from the clubhouse into the bathrooms.

Club house key can be picked up Friday by 12 PM before the rental date. Return clubhouse key to Blue Atlantic Management by 9:00 A.M. on the following business day. You are welcome to participate in post event inspection by making your request known at time reservation. After the clubhouse has been inspected and found in good condition, your \$200.00 deposit check will be destroyed unless otherwise requested.

For your convenience HOA supplies in storage room include mop, broom/pan and all-purpose cleaner is under the sink. Resident to supply paper towels and/or wipes as preferred to meet responsibilities.

All renters of the clubhouse are expected to conform to all state and county laws and regulations, including drinking age, ABC permits, smoking and noise.

The rental of the clubhouse does NOT include sole/private use of the pool or the pool side patio.

By my signature below, I acknowledge receipt of a copy of the agreement and a copy of the Rules regulating the use of the clubhouse, and agree to abide by these instructions and regulations

Signature _____

Date: _____

FOR OFFICE USE ONLY

RENTAL: \$50.00 Check # _____

DEPOSIT: \$200.00 Check # _____ PASSED INSPECTION? ____ Yes ____ No (N=see itemized assessment)